



OFFICE OF CONSUMER AFFAIRS  
P.O. BOX 526  
RICHMOND, VA 23218  
804-786-1343

## REMITTANCE FORM HEALTH SPA REGISTRATION

### Corporate Name & Address


### Spa Name & Address


Make checks payable to:  
**TREASURER OF VIRGINIA**  
Mail check and registration packet to:  
**Virginia Department of  
Agriculture  
and Consumer Services  
P.O. BOX 526**

Annual  
Registration Fee   \$ \_\_\_\_\_ (930-02-02188)  
Late Filing Fees   \$ \_\_\_\_\_ (930-02-02180)  
Total               \$ \_\_\_\_\_  
Check               # \_\_\_\_\_

### ANNUAL REGISTRATION FEE SCHEDULE

NUMBER OF UNEXPIRED CONTRACTS	REGISTRATION FEE
0 to 250	\$200
251 to 500	\$300
501 to 2000	\$700
2001 or more	\$800

\* The number of applicable unexpired contracts shall be separately calculated for each health spa location.

### LATE FILING FEES

**Late Annual Registration:** Registration applications are due on or before July 1 of each year. Registration applications that are not **POSTMARKED** on or before July 1 shall include a late annual registration fee in the amount of \$50 for the first location and \$25 for each additional location. After August 1, late registration fees will continue to accrue at the rate of \$25 per location. **These fees will be assessed at the beginning of each thirty (30) day period, and will continue to accrue until the registration process has been properly completed.**

**Late Initial Registration:** (Registration is required prior to the sale of any health spa contract). \$100 will be assessed for every (30) days, or any part thereof, that the initial registration is late.

**Late Surety Filing:** \$100 will be assessed for every (30) day period, or any part thereof, after a bond or letter of credit is due, or an increase in a bond or letter of credit is due, until received by this office.

### NOTICE

The Code of Virginia authorizes the Department of Agriculture and Consumer Services to assess fees for returned checks. The Code also authorizes denial, and/or administrative costs on past due accounts.